



# Birchwood High School

*your dreams, your future, our challenge*

## Year 11 - Mock Exam Information

26 November 2024

Dear Parents/Carers,

We hope your child is feeling ready for the upcoming mocks. Here are a few reminders and tips to help them during this important time:

### Preparing for an assessment

Each student must memorise both their Candidate Number and Seat Number – this can be found on their Mock Exam Timetable they have recently been given. They will not be permitted to take this into their exams with them.

Each student needs to have the correct stationery equipment in a clear plastic pencil case or plastic bag. NOTE – **black pens only**, blue pens are not allowed in examinations. Calculators (if permitted) need to have their cases removed. Please check what equipment is required for each exam, at the latest, the evening before.

### Uniform

Each student will need to wear full school uniform consisting of:

#### Blazer

White shirt – Tie for any shirt with a top buttoned collar, if wearing a blouse, a tie is not required

Shirts must be tucked in, blouses can remain untucked

Black trousers, no jeans, joggers or leggings

School skirt – nearer the knee than the waist

Black/dark grey socks or black tights

Leather or Faux leather black school shoes – not trainers

Principal, Mr Sam Griffin

Parsonage Lane, Bishop's Stortford, Hertfordshire, CM23 5BD

Telephone: 01279 655936 | Email: [admin@birchwoodhigh.org.uk](mailto:admin@birchwoodhigh.org.uk) | Website: [www.birchwoodonline.co.uk](http://www.birchwoodonline.co.uk)

Follow us on...





# Birchwood High School

*your dreams, your future, our challenge*

## Before the exams

Students need to arrive in good time so exams can start promptly. They will be expected to line up in a quiet and orderly manner before the exam starts. This is important so each student has the full opportunity to get prepared and focused before the start.

Mobile phones, watches, air pods, and any other electronic devices need to be placed in their bags, which will be stored in a separate, secure room. All blazer, skirt and trouser pockets must be empty, this includes loose paper or timetables.

## How you can help

Please go through your child's timetable with them to ensure they are well prepared and know what exams they have each day. Encourage them to revise so they feel confident and to eat well, get rest and also plenty of sleep. Physical activity is not only fun but also a great stress release so help them to get out in the fresh air as much as possible.

Revision sessions will continue in school and the results (which will be issued in the new term) will help your child see where they may need to concentrate their focus ready for the real exams in the summer or help them feel confident that they are on the right track and to carry on working hard. This is all good practise and leaves plenty of time to fill in the gaps.

We know that this can be a stressful time for both students and their families so please do contact their form tutor, subject teacher, Head or Assistant Head of Year with any concerns and we will do all we can to support you. If you are struggling to get stationery equipment or uniform items please contact Mrs Gair [jgair@birchwoodhigh.org.uk](mailto:jgair@birchwoodhigh.org.uk).

Note from Mr Loney:

Year 11 had their first Maths mock assessment on Monday 25th November, which seems to have gone well. I would like to stress the following points for all students ahead of the next mock:

Principal, Mr Sam Griffin

Parsonage Lane, Bishop's Stortford, Hertfordshire, CM23 5BD

Telephone: 01279 655936 | Email: [admin@birchwoodhigh.org.uk](mailto:admin@birchwoodhigh.org.uk) | Website: [www.birchwoodonline.co.uk](http://www.birchwoodonline.co.uk)

Follow us on...





# Birchwood High School

*your dreams, your future, our challenge*

1. Some students entered the exam hall with watches still on, then had to have these collected, watches must be left in their school bag before the exam starts.
2. Some students entered the exam hall with apple juice, which is not allowed. Students are only allowed still water, in a clear bottle with no label.
3. Towards the end of the mock, a few students started looking around the room. Looking around the room can constitute cheating and will lead to a disqualification – all students must look forward through the entire assessment.
4. Students cannot ask questions about individual problems on the assessments, invigilators will be unable to help them.
5. Getting up and entering/exiting the hall is distracting for other students, as such, invigilators are within their rights to refuse a request to go to the toilet. All students must go to the toilet before the assessment.

Kind Regards,

Mr Loney and Miss Adams

*Head and Assistant Head of Year 11*

Principal, Mr Sam Griffin

Parsonage Lane, Bishop's Stortford, Hertfordshire, CM23 5BD

Telephone: 01279 655936 | Email: [admin@birchwoodhigh.org.uk](mailto:admin@birchwoodhigh.org.uk) | Website: [www.birchwoodonline.co.uk](http://www.birchwoodonline.co.uk)

Follow us on...  