



# Birchwood High School

*your dreams, your future, our challenge*

## Year 7 Welcome Evening

Dear Parent / Carer,

We have thoroughly enjoyed welcoming your child to Birchwood since the transition process began and now wish to extend the welcome to yourselves.

On the evening of **Tuesday 8 October**, we are holding our annual Year 7 Welcome Evening event. The evening will consist of a meeting with the form tutor to discuss your child's progress so far and how we can work together to continue to promote your child's success.

There will also be a presentation running at 4 separate times during the evening from the Head of Year and myself covering topics such as Behaviour, Attendance and Expectations.

The evening will commence at 4:30pm until 7:00pm and we would love every child to be represented at this evening. We would encourage those to attend who already have other children at Birchwood as well as this is very much a personalised evening to your child as well as general information.

To book your time with your child's form tutor please follow this link: <https://parents-booking.co.uk/birchwood>

### To login you will need to enter:

- Your first name and surname
- Your child's first name, surname and date of birth

The login details are case sensitive and must match those we have on record for your child. After you have made your appointment, you can choose to print or e-mail booking confirmations.

If you have any issues with our booking system, please email [ekimberley@birchwoodhigh.org.uk](mailto:ekimberley@birchwoodhigh.org.uk)

The presentations will run at the following times:

- 5:00pm
- 5:30pm
- 6:00pm
- 6:30pm

Finally, please note that students are welcome to attend this event.

We look forward to seeing you all.



Kind regards

Rob Herbert

Principal, Mr Sam Griffin

Parsonage Lane, Bishop's Stortford, Hertfordshire, CM23 5BD

Telephone: 01279 655936 | Email: [admin@birchwoodhigh.org.uk](mailto:admin@birchwoodhigh.org.uk) | Website: [www.birchwoodonline.co.uk](http://www.birchwoodonline.co.uk)

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*Assistant Principal*

Principal, Mr Sam Griffin

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A full list of Directors is on our website