



Birchwood High School

your dreams, your future, our challenge

Dear Parents / Carers

As you may know, we are currently in the process of visiting primary schools as part of this year's transition process. We are pleased to say we have already met some delightful students who are looking forward to starting in September.

We would like to take this opportunity to provide you with information on our upcoming Induction Day on **Thursday 10 July 2025**.

The day will commence as follows:

- Students will be welcomed by staff and student buddies at the front of school at 9:00am.
- Students will be directed where to go to collect a folder which will indicate their form class.
- Every form group will be registered on the front lawn of the school before entering a short assembly in the main hall.

The day will then consist of a number of activities including the following:

- A tour of the school site.
- Students will go to the café by form to scan their thumb for Biometrics or be given a four digit code if their thumb print is not being used.
- Time to get to know their Form Tutor and their future class members.
- Some subject specific taster sessions, one of which will include a physical activity. **Please note this will require students to bring a pair of trainers to change into.**

We ask that students attend the Induction Day in their **primary school uniform**. They will also require a packed lunch.

The day will end at **2:45pm (not 3:00pm as stipulated in the original coloured leaflet your child brought home)** where students can be collected in the car park by the Sports Hall.

You are then invited to attend a 'Parents Information / Faculty Fair' event that same evening. During our primary school visit, your child will have been given a coloured information booklet that indicates a specific arrival time for you as a family.

Timings are as follows:

Cream Leaflets

Arrive at 4:30pm

Talk in the Hall at 5:15pm

Pink Leaflets

Arrive at 5:15pm

Talk in the Hall at 6:00pm

Blue Leaflets

Arrive at 5:45pm

Talk in the Hall at 6:45pm

The evening will consist of a welcome speech by the Principal and the Head of Year 7 (timings as above). Additionally, you will have the opportunity to meet your child's Form Tutor, purchase uniform, meet teachers from each faculty area and have any questions answered.

Principal, Mr Sam Griffin

Parsonage Lane, Bishop's Stortford, Hertfordshire, CM23 5BD

Telephone: 01279 655936 | Email: admin@birchwoodhigh.org.uk | Website: www.birchwoodonline.co.uk

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The evening will end at 7:30pm.

Finally, as part of our preparations for the new academic year, each subject faculty has set a summer task for students to complete over the holiday. These tasks are designed to help students consolidate key skills and knowledge (and have fun) in readiness for September. Full details of each task will be published on this page of our website: <https://www.birchwoodhighschool.co.uk/page/?title=Year+6+Transition&pid=65>, and your child will also receive an information pack on Induction Day containing all the relevant instructions and guidance.

We look forward to seeing you and your child on Thursday 10 July.

Yours sincerely

Rob Herbert

Mr R Herbert
Asst. Principal

Emma Hinski

Mrs Hinski
Head of Year 7

Principal, Mr Sam Griffin

Parsonage Lane, Bishop's Stortford, Hertfordshire, CM23 5BD

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