

Sixth Form Contract

As a student who has chosen to join Birchwood's Sixth Form you are committed to sharing our values and expectations. The details below set out the **minimum expectations** we have of our Sixth Form students which we are convinced will help you fulfil your potential – please read them carefully. Students who find themselves unable to meet these minimum expectations may be asked to reconsider their future in Birchwood's Sixth Form.

Attendance and Punctuality

By joining Birchwood's Sixth Form you have agreed to . . .

- Arrive punctually for every lesson and registration
- Attend school, full time, every day of the academic year with the obvious exception of genuine illness and personal circumstances such as bereavement.
- Provide parental written support for **all** absences in advance, when known, or on the first day back in school.
- Remain on site throughout each school day unless authorised to leave by your Sixth Form Tutor or the Head of Sixth Form.

Academic Work

By joining Birchwood's Sixth Form you have agreed to . . .

- Attend all timetabled lessons on time for all subjects throughout the academic year.
- Complete all work punctually and to the best of your ability.
- Prepare work for lessons in advance, as and when required.
- Keep staff aware of any problems which may be affecting your commitment and academic application. Should you at any stage consider 'dropping' a subject, this will only be considered following discussion with your tutor, subject teacher, Head of Faculty, Head of Sixth Form and the Curriculum Deputy. (It is important to note that when 'dropping' a subject there is a minimum study requirement to remain in the Sixth Form. In general this is the time equivalent of 3A/AS Levels. Should a student's study load drop below this their place in the Sixth Form will no longer be viable and they will be asked to leave.)
- **Written confirmation that parents are fully aware of the implications will also be required before a subject may be 'dropped' please complete a subject drop form.**
- **Dropping a subject is not a solution for poor organisation or work ethic, both of which will be taken into account before any decision is made.**

Appearance

By joining Birchwood's Sixth Form you have agreed to . . .

- Wear clothing which is business-like and smart. For boys, this means suit, shirt and tie. For girls, this means a skirt or trousers suit with jacket **and collared blouse**. For safety's sake, shoes must have a back to them.
- (Casual clothing such as denim, trainers and sportswear are not acceptable).
- Should you be dressed inappropriately you may be asked to go home to change and then return to school.

Attitude

By joining Birchwood's Sixth Form you have agreed to maintain a positive attitude towards school life, making constructive contributions and becoming actively involved whenever possible.

