

26 November 2018

Dear Parents/Carers

An opportunity has arisen to secure tickets for Year 8 English students to go to the Fortune Theatre in London on Thursday **28 February 2019** to see **The Woman in Black**. Year 8 study a Gothic Horror scheme of work in January and February and therefore it would be beneficial for them to see how this genre is performed on stage. Tickets for this performance are limited by the theatre so in the event that this is over-subscribed final places will be allocated by means of a draw. Should you be unsuccessful in gaining a place your monies will be returned. Once final places and tickets are allocated you will not be eligible for a refund except in circumstances where we are able to find a replacement. Any serious behavioural incidents between now and the date of the performance will jeopardise a place on the trip. The cost of the theatre ticket, coach transport and insurance to travel is £36.

We will be leaving school promptly at 1.00 travelling with Anita's Coaches and we will be back in Bishops Stortford at 7.00pm. In the event that we arrive earlier students will have access to their mobile phones where they will be able to notify you of this. Please be aware that the coach will need to use the layby outside of the school gates so we urge parents to keep the layby completely clear so that students are not disembarking onto the road. Students will need to wear school uniform as the morning will be spent in school and they will need to bring a packed lunch with them on the day.

If you would like your son/daughter to attend this performance please complete the slip below and return to the finance office in a finance envelope on or before the **7 December 2018**. Payment can be made using Parentpay or you can send cash (exact amount please) or a cheque made payable to **Birchwood High School** for £36

If your son / daughter is currently in receipt of Free School Meals, the cost of the trip will be met in full by the school, but it is still essential that you return the reply slip in the envelope to the Finance Office by the **7 December 2018** to be included in the draw.

If you have any queries relating to the visit please contact myself at the usual school number below.

Yours sincerely

Miss J Livermore
English Faculty

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Reply Slip: Woman in Black 28 February 2019
(Please hand to finance in a finance envelope on or before the 7 December 2018)

I would like my son/daughter _____ Form _____

to attend the theatre visit to Women in Black on the 28 February 2019.
A contact telephone number on the evening will be:

Home telephone _____ Mobile _____

I have chosen to pay using parentpay cash or a cheque (payable to Birchwood High School.)
I am entitled to free school meals

Signature _____ (Parent/Carer) Date _____

Principal - Dr Chris Ingate

Registered office - Parsonage Lane • Bishop's Stortford • Hertfordshire • CM23 5BD

Telephone: 01279 655936 Email: admin@birchwood.herts.sch.uk Website: www.birchwoodonline.co.uk

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