

28 January 2019

Dear Parent / Carer

I am proposing to organise a trip to the Epping Forest Field Centre. This trip will take place on Monday 17th June 2019.

The trip is specifically open for all year 12 Biology students who plan to take this course for A level in year 13. We will be completing field work for the A level required practical 12 which will include field based investigations on succession and field work techniques like systematic and random sampling. We will also have classroom based sessions on the mathematical component of the A level course to analyse data with different statistical techniques.

We will travel by school minibus and we would expect to leave at approximately 8.30 am and return to school at approximately 5.00pm. The price of the trip is £37 this includes travel to Epping Forest Field Centre and the Enhanced Fieldwork Techniques course run by the centre.

Students are expected to attend in clothes suitable for working outside in woodland conditions and must wear old trainers or boots that may get muddy. They should bring a waterproof coat and should apply sun cream before the trip if the weather is hot. Students will need to bring a packed lunch with them.

If you wish your child to participate in this proposed visit, would you please complete the parental consent form below and return to the Finance Office in the attached envelope by Monday 4th March 2019. Payment can be made either by Parentpay (our preferred option) or cash (exact amount please) or a cheque payable to Birchwood High School.

If your child is currently in receipt of the 16-19 Bursary, this can be used to cover the cost of the trip in full or part if their level of funding allows. Those on the high or medium award should pay for trips from their monthly bursary; those on the low award should include a completed 'Bursary Claim Form' with their reply slip. Please contact Mrs Crimes if you require any clarification on using the 16-19 Bursary to pay for trips.

If you should have any questions please do not hesitate to contact me.

Yours sincerely

R Smith (Mrs)  
Teacher of Science



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Reply slip - Year 12 trip to the Epping Forest Field Centre – Monday 17th June 2019  
(please complete and return to the Finance Office no later than Monday 4th March 2019)

Student's name: ..... Form: .....

Cash                      Cheque enclosed (made payable to Birchwood High School)

Payment via parentpay

I choose to pay using my student bursary

Signature of Parent/Carer: .....Name Date:.....

Principal - Dr Chris Ingate

Registered office - Parsonage Lane • Bishop's Stortford • Hertfordshire • CM23 5BD

Telephone: 01279 655936

Email: [admin@birchwood.herts.sch.uk](mailto:admin@birchwood.herts.sch.uk)

Website: [www.birchwoodonline.co.uk](http://www.birchwoodonline.co.uk)

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