

## Vision Statement

At Birchwood High School we are committed to preparing our students to manage their future education and career path by offering a planned programme of Careers Education and timely Information, Advice and Guidance from Year 7 to Year 13.

'Your dreams, your future, our challenge'

**Contact:** Judith Crimes

**Email:** [crimesj@birchwoodhigh.org.uk](mailto:crimesj@birchwoodhigh.org.uk)

**Telephone:** 01279 756482

## Milestones and Learning Outcomes

## Key Events and Experiences

### Year 11

The focus in year 11 is on Post 16 Options – students are guided to consider and research all their options through a series of planned lessons. Students are supported through the application process for whichever Post 16 pathway they choose.

**Learning Outcomes** C10: *Making the most of careers information, advice and guidance*, C14: *Identifying choices and opportunities* C15: *Planning and decided*, C17: *Managing changes and transitions*

### Year 10

The focus in year 10 is on the skills and qualities for the work place and developing career management skills. Students are given a taste of the workplace through work shadowing. They are guided through the CV writing process and shown how to tailor a CV to a job description. Students are taught interview skills which they can then put to practice in a mock interview.

**Learning Outcomes:** B4: *Exploring careers*, B5: *Investigating work*, B6: *Understanding business and industry* B7: *Investigating jobs and labour market information*, B9: *Learning about safe working practices*, C11: *Prep for employability* C16: *Handling applications*, C17: *As above*

### Year 9

The focus in Y9 is on finding good careers information and developing employability skills – students gain a better understanding of key employability skills through planned lessons and start to record their own examples on their Unifrog account.

**Learning Outcomes:** A3: *Self improvement as a learner*, C11: *Preparing for employability*

### Year 8

The focus in Y8 is on making informed GCSE options choices. Students also spend time exploring the world of work through the Step into the NHS Competition.

**Learning Outcomes:** C10: *Making the most of careers information, advice and guidance* C14: *Identifying choices and opportunities* C15: *Planning and deciding* C17: *Managing change and transitions* B4: *Exploring careers and career development* B7: *Investigating jobs and labour market information*

### Year 7

The focus in Y7 is on making effective transitions. Students are asked about their first impressions of secondary school, hopes, expectations and concerns. Students are signposted to support available. Sessions are also delivered on time management, resilience and planning (including homework). Students are introduced to the concept of career as a journey.

**Learning Outcomes:** C15: *Planning and deciding* C17: *Managing change and transitions*

### Year 11

- Post 16 Options – Assembly for students plus information evening for parents
- Induction Day 1 for Students staying for Sixth Form
- National Citizenship Service Assembly with optional sign up to Summer Programme

### Year 10

- Work Shadowing Day
- Mock Interview Day
- Apprenticeship Assembly

### Year 9

- STEM Day - drop down day focusing on Science, Technology, Engineering and Maths.

### Year 8

- Step into the NHS Competition Making Choices
- Options Evening for parents

### Year 7

- Launch of Unifrog.
- Invite an Employer to school.

Inspiring and preparing young people for the world of work.