

Stage 2 - appeal to the awarding organisation

Student section

This section is to be completed by the student. This request for a centre review must be submitted to the examination officer, not the awarding organisation. This is so the awarding organisation is certain that your grade is as the centre intended.

Birchwood High School - Centre 17209

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| Student Name: | | Candidate Number: | | |
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| Qualification details i.e. AQA GCSE English Language, BTEC Level 3 Diploma in Business | |
| Centre Assessed Grade issued: | |
| Grounds for appeal - please tick the grounds upon which you wish to appeal | |
| 1. Administrative error by the awarding organisation | |
| 2. Procedural error at Birchwood High School | |
| a. Procedural Error | |
| b. Issues with access arrangements/reasonable adjustments and/or mitigating circumstances | |
| 3. Unreasonable exercise of academic judgement | |
| a. Selection of evidence | |
| b. Determination of Centre Assessed Grades | |
| Evidence to support an appeal - please provide a short explanation of what you believe went wrong and how you think this has impacted your grade and where that relates to your chosen ground for appeal. | |
| 1. Administrative error by the awarding organisation - you must provide a clear explanation. | |
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| 2 (a) Procedural Error - you believe Birchwood High School has made a procedural error that has not been corrected at Stage One or we did not conduct our review correctly and consistently. Please add a further explanation below. | |
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| 2 (b) Issues with access arrangements/reasonable adjustments and/or mitigating circumstances You must provide a clear explanation of what you believe went wrong and how you think this has impacted on your grade | |
| | |

3 (a) Selection of evidence - you must provide a clear explanation of what you believe went wrong and how you think this has impacted on your grade

3 (b) Determination of the Centre Assessed Grade - you must provide an explanation of the reason for your appeal

Acknowledgement

I confirm that I am requesting an appeal for the qualification named overleaf and that I have read and understood the information provided in the 'Important information and appeals questions' I am aware that the outcome of the appeal may result in my grade remaining the same, being lowered or being raised. I understand that following the outcome, there is no further opportunity to the awarding organisation and that the next stage would be to contact the regulator.

The awarding organisation will include the next appropriate steps, where applicable, in their appeal outcome letter which you will receive from Birchwood High School.

Student name

Student signature

Date