



Birchwood High School Governing Board (Company Number 07791971)

Agenda for Full Governing Board Meeting
 Wednesday 9th December 2020 6.00-7:30pm
 (followed by AGM 8-9pm with Price-Bailey)

Note – Please bring to the meeting the agenda along with those documents already circulated and referred to in the separate agenda items

		Purpose / objective	Time
1.	Welcome and receive apologies for absence To receive apologies and record consent for absence.	Log attendance	1 min
2.	Declarations / pecuniary interests Governors to declare any new pecuniary interests, gifts or hospitality. Governors to declare any interests related to matters being discussed at this meeting.	Ensure business interests information is kept up to date.	1 min
3.	Governance, membership <ul style="list-style-type: none"> • Chair and Vice Chair positions • Governor appointments 	To confirm chair, vice chair and governor appointment	5 mins
4.	Notification of any urgent business not covered in this agenda To note any late item of business not on the agenda.	To decide whether or not to add to the agenda	1 min
5.	MLM and action points To agree the minutes of the last FGB meeting held on 30.09.20 Action Points from previous meetings AP1 – Governors were asked to complete the pecuniary / business interest forms for the academic year 2020/21 and return to Nicola Coop by 02.10.20.		2 mins
6.	Articles of association (GT) The role of Trustees / members	Discuss changes to the articles	10 mins
7.	Principal's report <ul style="list-style-type: none"> • The Principal's report will be circulated prior to the meeting. • Finance report – including catering supplies. 	To question and challenge	20 mins
8.	Pupil Premium Report and proposed expenditure CI + RC		10 mins
9.	Committee reports <ul style="list-style-type: none"> • Ratify the ToR for each committee Update from Committee chairs <ul style="list-style-type: none"> • RC - Sixth form curriculum • GT - Changes to community lettings • AS – Student attendance, mental health and equalities data 	To ratify the ToR agreed at the first committee meeting of the academic year	20 mins
10.	Link governor update <ul style="list-style-type: none"> • Safeguarding (FG) • SEND & DA (RC) • Health & Safety (RT) 		10 mins

11.	GDPR Update from CG		2 mins
12.	Policy Management Update from CG		2 mins
13.	Chair's Report CoG to update governors on matters / correspondence that have been dealt with since the last FGB.		5 mins
14.	Dates of future full governors meetings all start at 19.00 20.01.21 03.03.21 05.05.21 07.07.21		1 min