



# Birchwood High School

your dreams, your future, our challenge

4 October 2021

Dear Parent/Carer

## Important: Change of date- Year 11 Post 16 Information Evening

I am writing to inform you that due to a clash with the Harlow College Open Evening, we have made the decision to move the Post 16 Parents Information evening to **Wednesday 13 October**. We are sorry for any inconvenience that this causes.

The structure of the evening will remain broadly the same, except that the college and apprenticeships workshop will now run as one. Please note that the start time for 'x-side' is 5.30pm and the new start time for 'y-side' is 6pm.

	<b>X side</b> (RGD, MAS, BMN, EVN)	<b>Y side</b> (CLE, AFN, LCY, GSH)
<b>5.30-5.50pm</b>	Welcome presentation: Main hall	
<b>5.50 - 6.00pm</b>	<i>Movement time</i>	
<b>6.00 - 6.20pm</b>	Workshop 1	Welcome presentation: Main hall
<b>6.20 - 6.30pm</b>	<i>Movement time</i>	
<b>6.30 - 6.50pm</b>	Workshop 2	Workshop 1
<b>6.50 - 7.00pm</b>	<i>Movement time</i>	
<b>7.00 - 7.20pm</b>	End of evening	Workshop 2
<b>7.20pm</b>		End of evening

If you have already returned a reply slip to confirm your attendance and this is still the case, you do not need to reply again. However, please can I ask that you do return the reply to your child's form tutor by Friday 8 October if you now cannot make it, or if you are still yet to reply.

I look forward to seeing you there.

Kind regards

**R Noblett**  
Head of Year 11

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Reply slip (please return to your child's Form Tutor by **Friday 8 October 2021**).

I would like to attend the Parents' information and guidance evening being held on **Wednesday 13 October**.

Name of student: ..... Form: .....

Number attending (maximum 2): .....

Signature of Parent/Carer: .....

Principal - Dr Chris Ingate

Registered office - Parsonage Lane • Bishop's Stortford • Hertfordshire • CM23 5BD

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