



Birchwood High School Governing Board (Company Number 07791971)

Agenda for the Full Governing Board Meeting

Wednesday 26th January 2022 19:00-21.00 Teams Virtual Meeting

Note – Please bring to the meeting the agenda along with those documents already circulated and referred to in the separate agenda items

		Purpose / objective	Time
1.	Welcome and receive apologies for absence To receive apologies and record consent for absence.	Log attendance	1 min
2.	Declarations / pecuniary interests Trustees to declare any new pecuniary interests, gifts or hospitality. Trustees to declare any interests related to matters being discussed at this meeting.	Ensure that business interest information is kept up to date.	1 min
3.	AOB Trustees to agree any AOB for the meeting.		2 mins
4.	MLM and action points To agree the minutes of the last FGB meeting held on 08.12.21 Action points from previous meetings AP2 – Trustees who have not already done so, to complete and return the business interests form to the Finance Director and the HR Manager. Partially completed – two forms remain outstanding. Trustees were reminded to consider the position of family members when declaring potential interests. AP1 – clerk to add the Grievance policy to the agenda of the next FGB meeting due to be held on 26.01.21		3 mins
5.	Principal’s report + Financial Update	To question and challenge	40 mins
6.	Committee updates Curriculum - RC Finance and Estates – GT / LLW including Detached Playing Field update Personnel - JM		10 mins
7.	Link governor update Safeguarding (RB) SEND & DA (RC) Health & Safety (RT) Other link updates		8 mins
8.	Membership of the governing body Vacancies on the board Governor term end dates		5 mins
9.	GDPR Update from CGk		2 mins

10.	Policy management To include Grievance Policy		5 mins
11.	Chair's Report CoG to update governors on matters / correspondence that have been dealt with since the last FGB.		5 mins
12.	Dates of future FGB meetings. All start at 19.00 09.03.22 11.05.22 13.07.22		1 mins